4th Asia Workshop on Computational Fluid Dynamics (4AWCFD)

May 26-28, 2003, Tokyo, Japan

INSTRUCTIONS FOR PREPARATION OF PAPERS

Technical presentations and discussions will be held in the English language only.

1. Paper Submission

Two copies of abstract of 200-300 words must be submitted not later than January 15, 2003.

Two copies of full manuscript must be submitted not later than March 1, 2003. Manuscript is limited to 6 single-spaced, one-column pages, including abstract, key words, references and tables/figures.

The abstract and full-length manuscript should be submitted by post or e-mail with pdf file to

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2. Form of Full-Length Manuscript

Manuscript should be typewritten with wide margins on high quality 8 1/2 inch by 11 inch bond paper or on A4 paper, using single spacing throughout. The manuscript must be in the one-column format but all type must not exceed 6 1/2 inch in width and 9 inch in length. Use one side of sheet only. Make sure it is readable and will reproduce well.

Paper Title: Center the paper title on upper portion of the page. The TITLE of the paper is typed in CAPITAL LETTERS.

Authors' Name: The name of author (s) should appear on the line below the paper title; the full name is preferred. Business or school affiliation and address should follow on separate lines. Authors' title and e-mail address should be given in a footnote.

Abstract: A one-paragraph abstract, of not more than 200 words, must be included at the beginning of the paper. It should be a summary and complete in itself. The abstract should indicate the subjects dealt with in the paper and should state the objectives of the investigation. Newly observed facts and conclusions of the experiment or argument discussed in the paper must be stated in the summary form. Readers should not have to read the paper to understand the abstract.

Major Headings: Major headings are underlined, and centered in the column (for example, Text on this paper).

Subheadings: Subheadings are underlined and placed flush left on the left hand margin of the column (for example, Heading on this page).

Sub-subheadings: Sub-subheadings are underlined and indented.

Tables: Number tables consecutively with Arabic numbers. Type tables at least double-spaced, including titles and footnotes.

Figures: All illustrations are to be considered as figures. Number each graph or drawing in sequence with Arabic numbers. Supply a descriptive legend for each figure. Plan figures to fit the proportion of the printed page.

Equations: Equations should be typewritten whenever possible. When numbering equations, enclose numbers in parentheses and place flush right with the right hand margin of the column.

References: List and number all the bibliographical references at the end of the paper. When referring to them in text, type the corresponding reference number in superscript form.

Footnotes: Footnotes in the text should be avoided if at all possible. If they must be used, identify by superscript numbers and type together on a separate page, double-spaced.

Page Numbers and Identifications: Write in light blue pencil the author's last name and the number of each page accordingly in extreme lower left corner of each sheet for identification purposes.

2. Presentation of Papers at the Workshop

The following media equipment will be available in the session room.;
1 PC projector
1 Overhead projector

By request, video equipment will also be available. Special requests for technical equipment should be addressed, in writing, to the secretariat 4AWCFD in advance of the meeting.

3. Publication

The papers presented at 4AWCFD and revised on the basis of the discussion at the workshop are solicited to submit to Computational Fluid Dynamics JOURNAL after the workshop. The manuscript for the Computational Fluid Dynamics JOURNAL should be a complete form along its instruction.